



Minutes – Approved
Ocean Charter School Board Meeting
November 1, 2007

Ocean Charter School
12606 Culver Blvd., Los Angeles 90066
Called to Order 7:07 pm by Joan Wicks, Board Chairman

Present: Lori Andrade, Jeannie Elmstrom, Jason Haas, Stacey Lisker, Beth Rendeiro, Peter Samaranayake, Cissy Stanford, Wendy Teeter, Leo Trujillo-Cox, and Joan Wicks.

Absent: Julie Yarnall.

A quorum was present.

Open Forum (Opportunity for Public Comments)

Several OCS parents brought up issues with respect to the recent change in Kindergarten dismissal. Parent Shilpa-Argwal presented the Board with a letter detailing alternate options for the administration to consider.

Approval of Previous Board Meeting Minutes

MOTION: Lori Andrade moved to approve the Board Meeting minutes from October 4, 2007. Beth Rendeiro proposed clarifying revisions and Lori Andrade moved to approve as amended. Wendy Teeter seconded the motion. Lori Andrade, Jeannie Elmstrom, Jason Haas, Beth Rendeiro, Cissy Stanford, Wendy Teeter, Leo Trujillo-Cox, and Joan Wicks voted in favor. None opposed. Motion passed.

President Joan Wicks recognized Nancy O'Rourke's resignation as an OCS Board of Trustees member effective October 17, 2007.

Directors' Report and Discussion

Director Peter Samaranayake reported on the first meeting of the Specialty Program Task Force. Their goal is to define the current and ideal structure of the OCS Specialty Program. Dr. Samaranayake also reported that the Campus Safety Task Force met to develop a comprehensive Emergency Plan that will also be incorporated into Charter Renewal.

Charter Renewal

Peter Samaranayake provided an update on the Steering Committee's progress reviewing the Charter Renewal application. Joan Wicks briefly reviewed the agenda for the November 3, 2007 Special Board meeting focused on Charter Renewal.



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ACTION ITEM: Lori Andrade will locate the agreement between OCS and LAUSD regarding the use of state funds and anthroposophical organizations.

OCS Articles of Incorporation

MOTION: Lori Andrade moved to amend the OCS Articles of Incorporation and update the statement of information including current name, address, Director’s and President’s names. Wendy Teeter seconded the motion. Motion was withdrawn pending review of the amended OCS Articles of Incorporation by Spector, Middleton, Young and Minney, LLP.

OCS Bylaws

MOTION: Jason Haas moved to amend the OCS Bylaws by adding the following text as Article XI, Section G:

In the event of the dissolution of OCS for any reason, any assets of OCS remaining after compliance with applicable provisions of the California Corporation Code and any contractual obligations of the School shall be distributed by OCS to another non-profit benefit corporation who primary purpose is the education of children of the same ages as the OCS student population at the time of the dissolution. Joan Wicks seconded the motion. Lori Andrade, Jeannie Elmstrom, Jason Haas, Beth Rendeiro, Cissy Stanford, Wendy Teeter, Leo Trujillo-Cox, and Joan Wicks voted in favor. None opposed. Motion passed.

Finance

Wendy Teeter reviewed the OCS September 2007 Financial Statements.

MOTION: Wendy Teeter moved that the Board acknowledged receipt of and have reviewed the September 2007 OCS Financials. Beth Rendeiro seconded the motion. Lori Andrade, Jeannie Elmstrom, Jason Haas, Beth Rendeiro, Cissy Stanford, Wendy Teeter, Leo Trujillo-Cox, and Joan Wicks voted in favor. None opposed. Motion passed.

MOTION: Wendy Teeter moved to accept the July, August and September 2007 Check Registers. Leo Trujillo-Cox seconded the motion. Lori Andrade, Jeannie Elmstrom, Jason Haas, Beth Rendeiro, Cissy Stanford, Wendy Teeter, Leo Trujillo-Cox, and Joan Wicks voted in favor. None opposed. Motion passed.



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Wendy Teeter reviewed the amended OCS Fiscal Policies and Procedures Handbook.

ACTION ITEM: The Finance Committee will draft language to add line item detail to the OCS Fiscal Policies and Procedures Handbook regarding Hiring.

MOTION: Wendy Teeter moved to approve the 2007-2008 Fiscal Policies and Procedures. Jason Haas seconded the motion. Lori Andrade, Jeannie Elmstrom, Jason Haas, Beth Rendeiro, Cissy Stanford, Wendy Teeter, Leo Trujillo-Cox, and Joan Wicks voted in favor. None opposed. Motion passed.

MOTION: Wendy Teeter moved that The Ocean Charter School Board of Trustees resolves to remove Carrie Wagner, President of Excellent Education as a signor of the OCS First Regional Bank accounts. Leo Trujillo-Cox seconded the motion. Lori Andrade, Jeannie Elmstrom, Jason Haas, Beth Rendeiro, Cissy Stanford, Wendy Teeter, Leo Trujillo-Cox, and Joan Wicks voted in favor. None opposed. Motion passed.

MOTION: Wendy Teeter moved that the OCS Board of Trustees appoint Andrea Reibsamen and Fran Montano as the 2007-2008 OCS Audit Sub-committee. Beth Rendeiro seconded the motion. Lori Andrade, Jeannie Elmstrom, Jason Haas, Beth Rendeiro, Cissy Stanford, Wendy Teeter, Leo Trujillo-Cox, and Joan Wicks voted in favor. None opposed. Motion passed.

OCS Director Duties and Deliverables

Beth Rendeiro reviewed the OCS 2007-08 Director's Duties. She will create a matrix to reflect the Deliverables.

ACTION ITEM: Wendy Teeter will send Beth Rendeiro and Peter Samaranayake the prior year's Deliverables template.

Closed Session

The Board convened into closed session at 9:46pm pursuant to Brown Act sections 54957.6, 54956.9, 54956.8 and 54957.9. Director Peter Samaranayake and Assistant Principal Kristy Mack-Fett were in attendance. The Board discussed Existing Litigation, Real Property Negotiations and Labor Negotiations. Kristy Mack-Fett left the meeting at 10:24pm. The Board discussed Public Employment. Peter Samaranayake then left the meeting at 11:05pm. No actions were taken during the closed session. The Board reconvened to open session at 11:20pm.



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Meeting adjourned at 11:20pm.

Respectfully submitted by
Lori Andrade, Secretary
OCS Board of Trustees