



Minutes – Approved
Ocean Charter School Board Meeting
July 9, 2009

Ocean Charter School
12606 Culver Blvd., Los Angeles 90066

Called to Order 7:15 pm by Dean Kubani, Board Chairman

Present: Elizabeth Brownlow, Kami Cotler, Charlie Francis, Jason Haas, Joan Jaekel, Tamar Kern, Liz Koravos, Dean Kubani, and Fran Montano.

Su Addison, Jami Gazzaniga, Nile Park and Wendy Teeter were absent.

A quorum was present.

Closed Session

The Board convened into closed session at 7:16 pm pursuant to Brown Act sections 54956.9 (Anticipated litigation—conference with legal counsel), 54957.6 (Conference with Labor Negotiator--Employee Organization: OCTA), 54957 (Personnel – Contract Negotiation--Position: OCS Director)

Tamar Kern recused herself from the meeting at 7:16 pm

Todd Mobley was present.

MOTION: Jason Haas moves to approve the employee contract with Stephanie Edwards to be the Director of Ocean Charter School and to authorize Dean Kubani to execute the contract on behalf of Ocean Charter School. Liz Koravos seconds the motion. Elizabeth Brownlow, Kami Cotler, Charlie Francis, Jason Haas, Joan Jaekel, Liz Koravos, Dean Kubani, and Fran Montano voted in favor. Motion passed

ACTION ITEM: Jason will review previous OCS minutes regarding any changes to the parent complaint procedures.

Tamar Kern joined the meeting at 8:27 pm.

The Board reconvened to open session at 8:27pm.



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Open Forum

There were no speakers for open forum.

New Board members, Elizabeth Brownlow, Charlie Francis and Joan Jaekel, introduced themselves.

Joan Jaekel was Ocean Charter School's first person hired when she coordinated the writing process of OCS's first charter petition. . Currently Ms. Jaekel is helping form a Waldorf Charter in Eagle Rock. She has completed the Waldorf teacher training course and her previous experiences include teaching at the independent Waldorf school, Highland Hall, and acting as Development Director for the National Waldorf School Association

Elizabeth Brownlow is a parent of rising 1st grader at Ocean Charter School. She was a Waldorf student from grades K through 9 and attended a public high school. She currently works in marketing and communications and she has previous work experience as a fundraiser.

Charlie Francis is an Ocean Charter School parent who works at Warner Brothers in budgeting. Charlie has been a member of the OCS finance committee.

Approval of Prior Board Meeting Minutes

MOTION: Dean moved to approve the Board Meeting minutes from June 4, 2009 as amended. Liz Koravos seconded the motion. Elizabeth Brownlow, Kami Cotler, Charlie Francis, Jason Haas, Joan Jaekel, Liz Koravos, Dean Kubani, and Fran Montano voted in favor. Motion passed. *(amendment includes change of action item to read "The director will look into parent concerns raised in June 4 open forum."*

Finance

John Vargas of Excellent Education reviewed the May 2009 Financials and Check Register.

MOTION: Liz Koravos moved to accept the notes to the May 2009 financials and approve the May 2009 check register. Jason Haas seconded



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the motion. Elizabeth Brownlow, Kami Cotler, Charlie Francis, Jason Haas, Joan Jaekel, Liz Koravos, Dean Kubani, and Fran Montano. Motion passed.

MOTION: Dean Kubani moves to ratify the approval of the 2009-10 Consolidated Application. Kami Cotler, Charlie Francis, Jason Haas, Liz Koravos, Dean Kubani, and Fran Montano voted in favor. Joan Jaekel and Elizabeth Brownlow abstained. Motion passed.

MOTION: Dean Kubani moves to ratify the authorization for the Ocean Charter School Director, Stephanie Edwards, to enter into an agreement with CCSA to provide insurance to Ocean Charter School. Charlie Francis seconds. Elizabeth Brownlow, Kami Cotler, Charlie Francis, Jason Haas, Joan Jaekel, Liz Koravos, Dean Kubani, and Fran Montano voted in favor. Motion passed.

Site Task Force Report

The report of the site task force was brought forward in the agenda.

Liz Koravos reported on site & finance committee members Jefferson Schierbeek, Liz Koravos & Joel Cichowski attending an RFP meeting regarding Federal bond money available to Charters for building facilities.

ACTION ITEM: Jefferson Schierbeek will meet with LAUSD to explore possibility of OCS applying for bond monies.

Ratification of OCS Election results

MOTION: Dean Kubani moves to ratify the Ocean Charter School election results. Liz Koravos seconds. Elizabeth Brownlow, Kami Cotler, Charlie Francis, Jason Haas, Joan Jaekel, Liz Koravos, Dean Kubani, and Fran Montano voted in favor. Motion passed.

Director's Report

ACTION ITEM: Special Education task force will meet with administration to discuss special education oversight for 2009-2010 school year.

MOTION: Dean Kubani moves to empower Liz Koravos & Elizabeth Brownlow to authorize the OCS director, Stephanie Edwards, to create and



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hire currently unbudgeted positions in line with the draft budget contained the Ocean Aftercare proposal dated July 8, 2009. Charlie Francis seconds. Elizabeth Brownlow, Charlie Francis, Jason Haas, Joan Jaekel, Liz Koravos, Dean Kubani, and Fran Montano voted in favor. Kami Cotler abstains

Discussion of Director's Deliverables

The Executive committee will meet with Stephanie Edwards to create director's deliverables for 2009-2010 and will forward these deliverables to the Board for review and approval in August.

ACTION ITEM: Kami Cotler will schedule a meeting with Stephanie Edwards and the Executive committee to discuss director's deliverables and distribute a first draft of deliverables to the Board for input.

Discussion of Board Vacancy

Bobbie Albanese has stepped down from board. She will continue to offer support to OCS as a volunteer. The Ocean Charter School Board of Trustees will revisit filling the vacant board position in October.

ACTION ITEM: In October, the diversity committee will recommend to the board a process to recruit diverse potential board candidates in line with OCS's commitment to diversity.

OCS Board Calendar Discussion

ACTION ITEM: Board members will review calendar and submit changes/additions to Dean Kubani before next meeting.

ACTION ITEM: Executive committee will meet to revise the board calendar for 2009-10

OCS Mission, Principles and Process Discussion-- tabled

Donor Development Update – tabled.

Governance Committee Update and Discussion

The Governance Committee has identified 5 people who are interested in joining the governance committee. The Board will reconstitute committee in September



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Site Task Force Update

Jefferson Schierbeek & Kristy Mack-Fett have been discussing facility possibilities with the LAUSD.

Diversity Committee Update

Diversity committee is exploring ways to include parents of children with special needs as part of their broad definition of diversity. The committee needs an additional board member and board needs to appoint Elizabeth Brownlow as voting member of the cmte.

ACTION ITEM: Elizabeth Brownlow will bring the diversity committee's recommendations for new members to the board in September 2009..

Setting of Next Agenda

The Board reviewed agenda items for the next Board meeting, scheduled for August 13, 2009.

Meeting Adjourned at 10:47pm

Respectfully submitted by
Kami Cotler, Vice Chair
OCS Board of Trustees