



Meeting Minutes – Approved
Ocean Charter School Board Meeting
October 1, 2009

1. The Board Meeting was Called to Order at 7:03 pm by Dean Kubani, Board Chair

Present: Su Addison, Elizabeth Brownlow, Kami Cotler, Charlie Francis, Jason Haas, Tamar Kern, Liz Koravos, Dean Kubani, Kristy Mack-Fett, Fran Montano, Nile Park and Wendy Teeter.

Jami Bright, Stephanie Edwards and Joan Jaeckel were absent.

A quorum was present.

2. Approval of Minutes

MOTION: Su Addison moved to approve the Board Meeting minutes from September 3, 2009 as amended. Liz Koravos seconded the motion. Su Addison, Elizabeth Brownlow, Kami Cotler, Charlie Francis, Jason Haas, Tamar Kern, Dean Kubani, Liz Koravos, Fran Montano, Nile Park and Wendy Teeter voted in favor. Motion passed.

3. Finance

Liz Koravos reviewed the August financials with the Board.

MOTION: Liz Koravos moved to approve the August 2009 check register. Charlie Francis seconded the motion. Su Addison, Elizabeth Brownlow, Kami Cotler, Charlie Francis, Jason Haas, Tamar Kern, Liz Koravos, Dean Kubani, Fran Montano, Nile Park and Wendy Teeter voted in favor. Motion passed.

MOTION: Liz Koravos moved to accept the August 2009 financials. Charlie Francis seconded. Su Addison, Elizabeth Brownlow, Kami Cotler, Charlie Francis, Jason Haas, Tamar Kern, Liz Koravos, Dean Kubani, Fran Montano, Nile Park and Wendy Teeter voted in favor. Motion passed.

4. Board Retreat Discussion

Dean reviewed his current draft of Retreat Agenda items and schedule for Board member input.

Stephanie Edwards joined the meeting at 7:30pm

Tamar Kern recused herself from the meeting at 7:32pm

5. The Board Convened to Closed Session at 7:33 pm pursuant to Brown Act sections:

Todd Mobley and Joel Allan were present



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Conference with Labor Negotiator
Employee Organization: OCTA
Pursuant to Government code: 54957.6

Personnel – evaluation of performance
Position: Teacher
Pursuant to Government code: 54957

Action Item: The Board recommends that the Administration create a policy prohibiting the use of financial penalties for classroom management.

Pending Litigation
Pursuant to Government code: 54956.9

- 6. The Board Reconvened to Open Session at 8:31 pm**
Su Addison reported out action item above

Tamar joined the meeting again at 8:31pm

- 7. Open Forum**
None

- 8. Director's Report**
Kristy Mack-Fett reviewed the Directors Report with Board members.

The status of OCS internal math assessments was reviewed. Tamar Kern noted that because standardized testing and assessments take away valuable teaching time from the curriculum, it was important to track their usefulness. Board members recommended that Administration and teachers work together in analyzing the effectiveness of the administered OCS Math Assessments for further development to insure that they are meaningful to the OCS curriculum.

Action Items: Stephanie Edwards and Kristy Mack-Fett will put Math Assessments being used in digital format to be brought to the Board by January.

Action Item: Stephanie Edwards and Kristy Mack-Fett will communicate the appropriate context of the Star Test results to the OCS community.

Action Item: Stephanie Edwards and Kristy Mack-Fett will create a draft of 2010/2011 School Calendar



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for the Board by the December Board Meeting.

9. Approval of Parent Handbook

MOTION: Jason Haas moved to approve the draft of the Parent Student Handbook 2009/10 attached as exhibit A subject to final editing and review by the Director of OCS. Liz Koravos seconded the motion. Su Addison, Elizabeth Brownlow, Kami Cotler, Jason Haas, Joan Jaeckel, Tamar Kern, Liz Koravos, Dean Kubani, Fran Montano, Nile Park and Wendy Teeter voted in favor. Charles Francis abstained. Motion passed

10. Director's Deliverables

Kami Cotler reviewed the Director's Deliverable matrix 2009/10 including amendments by the Diversity Committee.

Action Item: Stephanie Edwards and Kristy Mack-Fett will establish proposed top priorities from Director's Deliverable matrix 2009/10 for the November 5 Board Meeting.

MOTION: Wendy Teeter moved to approve the Director's Deliverables Matrix for 2009/2010 as amended. Kami Cotler seconded the motion. Su Addison, Elizabeth Brownlow, Kami Cotler, Charlie Francis, Jason Haas, Tamar Kern, Liz Koravos, Dean Kubani, Fran Montano, Nile Park and Wendy Teeter voted in favor. Motion passed.

11. Diversity Committee Update

Elizabeth Brownlow reviewed the Diversity Committee Report.

MOTION: Elizabeth Brownlow moved to appoint Nile Park as the 2nd Board Representative to the Diversity Committee. Liz Koravos seconded the motion. Su Addison, Elizabeth Brownlow, Kami Cotler, Charlie Francis, Jason Haas, Tamar Kern, Liz Koravos, Dean Kubani, Fran Montano, Nile Park and Wendy Teeter voted in favor. Motion passed.

12. All Community Group Update

Kami Cotler reported on the September 17 ACG meeting and relayed concerns from community members about communication between OCS Administration / Board of Directors and OCS parents. The topic of communication would be included at the October 11, 2009 OCS Board Retreat.

13. Pledge Drive Update

Rowena Macaraeg updated the Board with pledge drive status.

Action Item: OCS Board Members are requested to turn in pledge drive contributions to achieve 100% participation by the November 5th Board Meeting.

14. Site Task Force Update



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Jefferson Schierbeek reported on Site Task force activities. The committee submitted 1D grant application.

15. Setting of Next Agenda

Standing Items

- Directors' Report
- Academic Achievement Strategic Plan Update
- Other items as necessary
- Finance Approvals
- Site Task Force Update
- Diversity Committee Update
- Governance Committee Update and Appointments **or Employee Handbook**
- Advisory Board Follow-up Discussion
- Appointment of Standing Complaint Hearing Board
- Finance-Appoint Audit subcommittee, Budget Revise**
- Appointment Board Development subcommittee**
- Approve Special Ed Contract**

Items for future meetings:

- Finalize Board Calendar (Retreat)
- OCS Mission, Principles and Process (Retreat)
- OCS Strategic Plan (Retreat)
- Board/Admin Communication with Community (Retreat)

16. Su Addison reviewed Action Items

17. The Board Meeting was adjourned at 10:24pm

The annual Board Retreat is scheduled for Sunday October 11, 2009

The next regular board meeting is scheduled for Thursday, November 5, 2009