



Meeting Minutes – Approved
Ocean Charter School Board Meeting
June 3, 2010

The Board Meeting was called to Order at 7:11 pm by Dean Kubani, Board Chair.

Present: Su Addison, , Kami Cotler, Stephanie Edwards, Jason Haas, Joan Jaeckel, Tamar Kern, Liz Koravos, Dean Kubani, Kristy Mack-Fett, Fran Montano, and Nile Park and Wendy Teeter were present

Elizabeth Brownlow, Charlie Francis and Jami Bright were absent.

A quorum was present.

All Board Members present confirmed they had read Board Materials in preparation for the meeting.

Open Forum

Joan Jaeckel announced that OCS in association with Rio Charter have organized a training through Rudolf Steiner College for public school teachers to take place @ OCS July 19-23-A one-week immersion into the Waldorf classroom experience.

The Board Meeting convened to closed session at 7:14 pm

Tamar Kern left the meeting at 7:15pm.

Charlie Francis joined the meeting at 7:20

- a. Public Employee Appointment
Positions: Five (5) Teachers
Pursuant to Government code: 54957
- b. Public Employee Performance Evaluation
Positions:
OCS Teacher

Kristy Mack-Fett left the Meeting at 8:01

Director N Campus
Pursuant to Government code: 54957

The Board Meeting reconvened to open session at 8:06 pm

Report of Action Items in Closed Session

There were no Action Items to report out from Closed Session.

Acknowledgement of Receipt of Board Correspondence

Board Chair Dean Kubani acknowledged receipt of the following correspondence from



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OCS community members:

- Email letter from Lance Richter dated May 13, 2010
- Copies of all correspondence submitted to the Board are available upon request.

Approval of Minutes

MOTION: Su Addison moved to approve the Board Meeting minutes from May 6, 2010 as amended. Fran Montano seconded the motion. Su Addison, Kami Cotler, Jason Haas, Joan Jaeckel, Liz Koravos, Dean Kubani, Fran Montano and Nile Park voted in favor. Wendy Teeter abstained. Motion Passed.

Finance

Exed representative Carrie Wagner reviewed the April financials noting that there is still no final word on whether SB740 can accrue for next year? The May State Budget revised came out with not much changed since January although the budget may not get approved until Sept/Oct.

OCS ADA took a drop last month due to a second bout of illness throughout the campuses. Stephanie Edwards confirmed that Administration has been internally auditing the ADA numbers to verify Exed reporting throughout the school year.

Carrie noted that June 30, 2010 is the deadline for OCS to notify LAUSD that OCS may exercise its option to leave the LAUSD SELPA. Joe Meza will coordinate with Admin with a copy of the letter for signature.

MOTION: Liz Koravos moved to accept the April 2010 financials and approve the April 2010 check registers as amended. Wendy seconded the motion. Charlie Francis seconded the motion. Su Addison, Kami Cotler, Jason Haas, Joan Jaeckel, Liz Koravos, Dean Kubani, Fran Montano, Nile Park and Wendy Teeter voted in favor. The Motion passed.

MOTION: Liz Koravos moved to approve \$5,500 for 8th Grade Field Trip. Charlie seconded the motion. Charlie Francis seconded the motion. Su Addison, Kami Cotler, Jason Haas, Joan Jaeckel, Liz Koravos, Dean Kubani, Fran Montano, Nile Park and Wendy Teeter voted in favor. The Motion passed.

Director's Report

Stephanie Edwards clarified that there will be an aftercare program next year.

Stephanie Edwards noted the following regarding the Academic Achievement:

- Recent Math Assessments are getting reviewed by teachers for analysis
- Teachers are Reviewing Dibels to modify reading assessments



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Stephanie Edwards noted the following regarding OCS Culture:

- Rose ceremonies were being organized for the culminating 8th grade class, Kindergarten students moving to 1st grade and 3rd grade students moving to North Campus.
- The Beach Clean a Thon ended with students and faculty forming concentric circles from youngest grades in the middle to oldest grades on the outside to say good-bye and close the day.
- OCS is offering its campus for the joint Rio Mar/OCS public Waldorf Teacher training partly to attract future teachers as well as benefit from an expanded public Waldorf community.

ACTION ITEM: Stephanie Edwards and Kristy Mack-Fett will report back to the BOT on inventory controls and comparisons being completed for the July 2010 Meeting.

Board Members inquired how individual families were informed about student's academic standing and options for High School placement. Admin has not specifically met with individual families but the topic has been covered at Andrea Reibsamen's High School open houses.

Review and Approval of Proposed Prop 39 offer from LAUSD

The motion to approve the Prop 39 offer will be postponed until the June 10, 2010 Board Meeting in order to have get the following clarifications.

ACTION ITEM: Kristy Mack-Fett will verify the \$172,649.09 amount noted in the agreement letter as that does not match up to last year with the same amount of space when the \$7.92/sq.ft. is the same.

Board Appointments and Ratification of Election Results

Fran Montano Board Election Chair reported on the Board Appointment and Election process and submitted recommendations for next year's process.

MOTION: Dean Kubani moved to ratify Charlie Francis to his previous 3 year Board Seat through July 2013. Jason Haas seconded the motion. Su Addison, Kami Cotler, Jason Haas, Joan Jaeckel, Liz Koravos, Dean Kubani, Fran Montano, Nile Park and Wendy Teeter voted in favor. The Motion passed

ACTION ITEM: Fran Montano will forward his recommendations for the Election Process to the Governance Committee for review, analysis and refinement for future adoption.

Kami Cotler updated Board Members regarding the Board Appointment process and noted that there are interested candidates who have met with Board members and have toured the OCS campuses. Some of the candidates may be better suited for an Advisory Board.



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Board Appointments:

Dean Kubani will be stepping down from BOT Chair, but will remain on the Executive Committee and BOT Vice-Chair.

Liz Koravos will be stepping down as BOT Treasurer. Charlie Francis has agreed to step up as Treasurer.

Su Addison will be stepping down as BOT Secretary. There are currently no volunteers to take on that position. Lori Andrade, former OCS BOT Secretary and community member has volunteered to take notes for the next BOT Secretary and post.

MOTION: Dean Kubani moved to appoint Charlie Francis as OCS Board of Trustee Treasurer for 2010/2011. Liz Koravos seconded the motion. Su Addison, Kami Cotler, Jason Haas, Joan Jaeckel, Liz Koravos, Dean Kubani, Fran Montano, Nile Park and Wendy Teeter voted in favor. The Motion passed.

MOTION: Charlie moved to appoint Dean Kubani as OCS Board of Trustee Vice-Chair. Joan Jaeckel seconded the motion. Su Addison, Kami Cotler, Jason Haas, Joan Jaeckel, Liz Koravos, Dean Kubani, Fran Montano, Nile Park and Wendy Teeter voted in favor. The Motion passed.

Development of Director's Deliverables

Board Members discussed priorities for the Director Deliverables for FY 2010/11 and will appoint a Task Force to compile and finalize the deliverables.

Su Addison and Joan Jaeckel will work on development of deliverables with the Administration and will discuss the timing of this process at the next Board Meeting.

Investigation Subcommittee Update

The Board subcommittee appointed to investigate recent parental concerns that were transmitted to LAUSD updated Board Members about their process and progress concerning the investigation.

Joan Jaeckel reported on the 2nd grade parent meeting she attended prior to this Board Meeting. She noted that parents expressed concerns clearly and strongly but graciously about their class teacher. The parents allowed themselves to be informed about the challenges of finding experienced teachers and are willing to continue meeting to build cohesion as a group with Deborah Fryman, OCS ombudsperson, as the facilitator. There is a continued request for transparency from Administration about progress with teacher hiring, support and evaluations. They would like personal response to letter/requesting clarity about whether teacher will continue with the class. There will be another meeting to be scheduled for parents with support for administration.

The Fourth Grade meeting with a hired Non Violent Communication facilitator to mediate parent-to-parent conflict took place at approximately the same time as the previously mentioned meeting. There will be a report from the mediator on progress.

ACTION ITEM: Su Addison will report back to LAUSD Innovative and Charter Schools Division



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Coordinator, Dandrea Safford with an update on the subcommittee investigation regarding OCS parental concerns that were transmitted to her office.

Strategic Plan Update and Discussion

Liz Koravos noted that the OCS Strategic Plan Survey has been completed. The results will get reported at the July/August Board Meeting. The next step in the process will be to figure out a way to bring together the OCS community for a dialogue about specific topics.

Diversity Committee Update

Patrick Salazar will be stepping down as Chair of the Diversity Committee as he will not have any children attending OCS next year. Elizabeth Brownlow and Nile Parks will be recruiting for new committee members.

Governance Committee Update

Wendy Teeter distributed drafts of policies for 1.) Public solicitations on school grounds and 2.) Registration of Visitors/ Volunteers. These policies are important for school safety reasons and will be voted on for approval at the June 10, 2010 Board Meeting so that they can be incorporated into the 2010/2011 OCS parent handbook.

Administration confirmed that OCS does need specific policies regarding overnight fieldtrips as requested by Lori Andrade which should be a part of the Governance Committee work.

Site Force Update

Liz Koravos updated Board Members on the Prop D1 application progress. OCS was voted as fiscally sound and is first on waitlist for money after first round of selected schools go through the round of providing back-up information over next 8 months. It is likely that some of first round selections will drop out of the process. This gives OCS the next 8 months to prepare for being called upon.

Setting of Next Agenda

June 10, 2010 Special Meeting

- a. 2010 Budget Review and Adoption
- b. Governance Committee – policy approvals **ADD**
- c. **Con App Part 1 approval**
- d. **Prop 39**
- e. **Follow-up Board Officer Appt**

July 1, 2010 Regular Meeting

Standing Items

- a. Directors' Report
 - i. Academic Achievement Strategic Plan Update
 - ii. Reports on: Exit interviews and program assessment
- b. Finance Approvals
- c. Site Task Force Update
- d. Diversity Committee Update



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e. Governance Committee Update

Other Items

- f. Development of Directors Deliverables for 2010-11
- g. Discussion of Appointment of New Board Members **ADD**
- h. **Review of standing committees / task forces and representatives**

Review of Action Items

Su Addison Reviewed Action Items

Board members formally thanked Kami Cotler for all of her service on the BOT and all of her years of dedicated service to OCS.

The Board Meeting was adjourned at 10:40 pm

The next regular board meeting is scheduled for Thursday, July 1, 2010. A special board meeting is scheduled for Thursday, June 10, 2010 for discussion and approval of the OCS FY 2010-11 budget