



Minutes – Approved
Ocean Charter School Board Meeting
August 5, 2010

Called to Order by Fran Montano, Board Chairman, and Convened at 6:30pm.

Present: Su Addison, Elizabeth Brownlow, Stephanie Edwards, Charlie Francis, Jason Haas, Joan Jaekel, Tamar Kern, Liz Koravos, Kristy Mack-Fett, Guillermo Modini and Fran Montano.

Dean Kubani was absent.

A quorum was present.

Interview Board Candidates

Elizabeth Brownlow explained the process the Board of Trustees Recruiting Sub-Committee followed to select candidates and introduced those to be considered for appointed Board positions. The Board then interviewed each candidate in a rotating three-panel format.

Jason Haas joined the meeting at 6:36pm.

Open Forum

Fran Montano welcomed Guillermo Modini as the newly elected ACG Board member.

Parent Barbara Dugan read a letter to the Board concerning her son's Kindergarten placement.

Fran discussed the need for a forum such as ACG where parents can express concerns and dialog which is not possible in Open Forum.

Kristy Mack-Fett announced that there would be a North campus Work Day this weekend as well as another one sometime before school starts.

Closed Session

The Board convened into closed session at 7:20pm pursuant to Brown Act section 54957 (Public Employee Performance Evaluation – Executive Director). Nile Park, expired Board member, was present.

Executive Director Stephanie Edwards and Director of North Campus Kristy Mack-Fett recused themselves from the meeting at 7:21pm.



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ACTION ITEM: The Director Evaluation Committee will complete the evaluation and draft a proposal for Director professional development and report back at the September 2010 Board meeting.

The Board did not discuss agenda item relating to Brown Act section 54957 (Public Employee Performance Evaluation – OCS Teacher).

The Board reconvened to open session at 7:54pm.

Stephanie Edwards and Kristy Mack-Fett rejoined the meeting at 7:55pm.

Approval of Prior Board Meeting Minutes

All Board Members present confirmed they had read Board Materials in preparation for the meeting.

MOTION: Su Addison moved to approve the Board Meeting minutes from June 3, 2010 as amended. Charlie Francis seconded the motion. Su Addison, Elizabeth Brownlow, Charlie Francis, Jason Haas, Joan Jaekel, Liz Koravos, and Fran Montano voted in favor. Guillermo Modini abstained. Motion passed.

MOTION: Su Addison moved to approve the Board Meeting minutes from June 10, 2010. Liz Koravos seconded the motion. Su Addison, Elizabeth Brownlow, Charlie Francis, Jason Haas, Joan Jaekel, Liz Koravos and Fran Montano voted in favor. Guillermo Modini abstained. Motion passed.

Finance

Charlie Francis recommended the Board review the May 2010 Financials and Check Register, but delay approval pending the explanation of three negative checks on the Check Register. The June 2010 Financials and Check Register will be available for review at the September Board meeting.

ACTION ITEM: Charlie Francis will ask Excellent Education about three negative checks on the May 2010 Check Register.

Directors' Report

Executive Director Stephanie Edwards and Director of North Campus Kristy Mack-Fett reviewed the Directors' Report, including an update on the Handwork fundraiser, which was successful enough to save the program, a schedule of parent education sessions, and



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the receipt of California Standards test scores to be mailed out to families. They also highlighted the new timelines of the OCTA approved 2010-2011 school calendar, and discussed the exit interview process for departing families. Stephanie presented a letter from Joyce Johnson, our new LAUSD representative, who requested Board contact information, as well as future Board meeting dates and packets.

ACTION ITEM: Lori Andrade will provide LAUSD representative Joyce Johnson with the requested OCS Board information.

Development of Director Deliverables

This agenda item is tabled until the September 2010 Board meeting.

Board Appointments

Elizabeth Brownlow announced her resignation as OCS Board Secretary and instead focus her efforts on the Diversity Committee. Lori Andrade has offered to fill the role of OCS Board Secretary. The Board discussed filling former Board members Wendy Teeter and Bobbie Albanese's seats. The OCS Faculty will elect the remaining teacher seat.

MOTION: Jason Haas moved to create a 3-year OCS Board appointed parent seat. Elizabeth Brownlow seconded the motion. Su Addison, Elizabeth Brownlow, Charlie Francis, Jason Haas, Joan Jaekel, Liz Koravos, Guillermo Modini, and Fran Montano voted in favor. Motion passed.

MOTION: Elizabeth Brownlow moved to appoint Nile Park to the newly created 3-year OCS Board appointed parent seat effective 8/5/10 to 6/30/13. Joan Jaekel seconded the motion. Su Addison, Elizabeth Brownlow, Charlie Francis, Jason Haas, Joan Jaekel, Liz Koravos, Guillermo Modini and Fran Montano voted in favor. Motion passed.

MOTION: Liz Koravos moved to appoint Lori Andrade to a vacant 3-year OCS Board appointed parent seat and as Board Secretary effective 8/5/10 to 6/30/13. Nile Park seconded the motion. Su Addison, Elizabeth Brownlow, Charlie Francis, Jason Haas, Joan Jaekel, Liz Koravos, Guillermo Modini, Fran Montano and Nile Park voted in favor. Motion passed.

The Board discussed the candidates interviewed earlier for Board appointments. Elizabeth Brownlow explained that two of the priorities in their recruiting efforts were finding candidates who were diverse and/or not parents at OCS. She reviewed the



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qualifications that each recommended candidate would bring to the OCS Board. The Board unanimously agreed on candidate Paul Jimenez for Board appointment.

MOTION: Fran Montano moved to appoint Paul Jimenez to a 3-year OCS Board appointed community seat effective 8/5/10 to 6/30/13. Elizabeth Brownlow seconded the motion. Su Addison, Elizabeth Brownlow, Charlie Francis, Jason Haas, Joan Jaekel, Liz Koravos, Guillermo Modini, Fran Montano and Nile Park voted in favor. Motion passed.

After much consideration, the Board was unable to deliver a 2/3 vote in favor of either remaining candidate, but agreed to agendize this again for the September 2010 Board meeting.

ACTION ITEM: Elizabeth Brownlow will contact the Board candidates to inform them of the OCS Board's decisions.

The Board took a short recess at 9:50pm and resumed the meeting at 10:00pm.

Advisory Board

Elizabeth Brownlow described the goals for an OCS Advisory Board.

ACTION ITEM: The Development Committee will work with the Board Recruitment Committee on the OCS Advisory Board proposal and report back at the September 2010 Board meeting as well as present inaugural candidates.

Investigation Subcommittee Update

Joan Jaekel stated that the subcommittee will present their findings at the September 2010 Board meeting.

Review of Standing Board Committees and Task Forces

The Board discussed amending the OCS By-Laws language to not require two OCS Board members attend all Board Committee and Task Force meetings. Lori Andrade agreed to be the second Board member on the Governance Committee.

MOTION: Fran Montano moved that Lori Andrade fill the second Board seat on the Governance Committee effective 8/5/10. Jason Haas seconded the motion. Su Addison, Elizabeth Brownlow, Charlie Francis, Jason Haas, Joan Jaekel, Liz Koravos, Guillermo Modini, Fran Montano and Nile Park voted in favor. Motion passed.



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ACTION ITEM: Lori Andrade will contact Board members to document current Board participation in all Board Committee and Task Forces.

Strategic Plan Update

Liz Koravos provided an update of School Climate survey results. Due to the low number of responses, she will send the survey out to the community again. She will also schedule four community workshops in the first few weeks of school representing each survey direction of Growth, Facilities, Funding and Educational Vision, so parents can learn about the Strategic Plan review process.

Diversity Committee Update

Elizabeth Brownlow discussed the Diversity Committee retreat that took place on July 17, 2010. The committee is building a template for funding proposals, and working with the OCS Administration to draft SOP's (Standard Operating Procedures) for collecting and reporting student race and ethnicity data. Nile Park is researching enrollment lottery policies.

Site Task Force Update

Jefferson Schierbeek provided an update on the Prop D funding and continued efforts.

Development Task Force Update

Su Addison reviewed the Development Task Force goals for 2010-2011, and the Board discussed if this task force should be a committee.

Setting of Next Agenda

The Board reviewed agenda items for the next Board meeting on September 2, 2010.

Meeting adjourned at 11:14pm.

Respectfully submitted by
Lori Andrade, Secretary
OCS Board of Trustees